Office of the Principal Accountant General (Audit) Haryana
Plot No 4 & 5, Sector 33-B, Chandigarh.

TENDER DOCUMENT
FOR
Networking at
Office of the Principal Accountant General (Audit) Haryana
Plot No 4 & 5, Sector 33-B, Chandigarh.

(TENDER NO: Computer Cell/Networking (LAN)/2017-18/63)

31st July, 2017
PART A: Notice Inviting Limited Tender

Tender No. : Comp. Cell/Networking (LAN)/2017-18/63 dated 31/07/2017

1.0 Tender Notice:
Sealed Tenders are invited for award of contract for supply, installation, testing and commissioning of Networking in office of the Principal Accountant General (Audit) Haryana Chandigarh.

Scope of work

The scope of work includes supply, installation, testing and commissioning of Active and laying/fixing/termination of Passive network equipment for Local Area Networking as per order/bill of quantity (BoQ).
It will also include the following:

1. Approximately 176 new network connections are to be laid within the office complex Network is to be laid as per details in Annexure I.
2. Static IP address configuration of all Desktop computers on all the newly laid LAN connections (approx. 176 total) of entire network with user wise record/document.

Location of supply/work: Office of the Principal Accountant General (Audit) Haryana Plot No 4&5, Sector 33 B, Chandigarh

Tender documents may be downloaded from website: www.aghry.gov.in.

Last date and time for submission of bids: 09.08.2017 upto 12.30 hrs (BID DUE DATE)

Date and time of opening of tender: 10.08.2017 at 15.00 hrs

Period for completion of work: 45 Days from the date of release of Work Order.

O/o Principal Accountant General (Audit) Haryana Chandigarh reserves the right to accept/reject any or all tenders without assigning any reasons thereof.

General Term & Conditions:

1. Earnest Money Deposit: EMD of Rs12,000/- (Rupees twelve thousand only) is to be submitted to Sr. Dy. Accountant General (Admn) along with bid. The EMD shall be in the form of Demand Draft, drawn in favour of Sr. Dy. Accountant General (Admn) O/o Pr. A.G. (Audit) Haryana payable at Chandigarh. EMD will be refundable to the unsuccessful bidder. EMD of successful bidder will be returned on submission of Performance Guarantee equal to Ten (10) Percent of the contract value.
2. The sealed quotation must be submitted upto 09.08.2017 upto 12.30Hrs addressed to Sr. Dy. Accountant General (Admn) office of the Principal Accountant General (Audit), Haryana, Plot No. 4 & 5 Lekha Pariksha Bhawan, Sector-33/B Chandigarh.

3. The representatives of the firms are allowed to remain present at the time of opening of tenders.

4. The rates quoted must be inclusive of all taxes and F.O.R. Chandigarh.

5. Sr. Deputy Accountant General (Admn.) reserves the right to cancel any or all the quotations without assigning any reason.

6. Acceptance of terms & conditions duly signed by Authorised Signatory with seal must be attached with tender.
PART B: Bidder Eligibility criteria

1. Bidder should have experience of successfully implementing two works of similar nature i.e. laying of LAN having minimum 100 Nodes in at least two Government Organisations during the last 3 years. Proof of carrying out the work giving details of work and its successful implementation is to be attached with the bid.

2. The Bidder should have office in UT Chandigarh, details of the same should be enclosed.

3. The Bidder should have valid/active GSTN Registration (Copy to be enclosed) at the given address.

4. Bidder should have a clean Track record, i.e. The OEM/ Bidder / its sister concern/ any group company should not have been black listed by any Govt. or Quasi- Govt/ undertaking companies in India at any point of time. (Declaration in this regard to be submitted along with bid).

5. The Bidder should be authorised Dealer/Partner/Member/Re-Seller of CISCO Products. Authorisation Certificate from the Company is to be enclosed with the bid.

6. The Bidder is required to quote for the complete BoQ. Partial quote are liable to be rejected.

PART C: Instruction to Bidders

1.0 Special Instructions:

1. The Bidder shall carefully examine and understand the specifications/conditions of the tender document.

2. Bidder should have an office in UT Chandigarh.

3. Items offered should be as per requirements mentioned in the BoQ.

4. Delivery of material at site and installation including loading and unloading shall be the responsibility of supplier.

5. Bidders are advised to visit and familiarize themselves with the site conditions and concerned areas before submission of tender documents.

6. Bidder may contact the Sr. Dy. Accountant General (Admn) for any clarification regarding the technical requirement.

7. The bidder should inform acceptance of Work Order within three days of receiving the order.

8. Free of cost training i.e. to familiarise the staff (8 to 10 officials) with network configuration as well as how to access devices on network to be provided on completion of work by the successful bidder.
PART –D: General and Special Tender Conditions

1. **Period of validity:**
   The tender shall remain valid for acceptance for a period of ninety days from the bid due date.

2. **Bidding Format:**
   The bidder should submit its bid in the BoQ format as provided in tender document. All the enclosures are required to be attached with the bids as per the sequence mentioned therein.

3. **Award of Contract**
   The contract will be awarded to the bidder whose bid has been determined to be eligible as per eligibility criteria and who has offered the lowest evaluated bid.

4. **Performance Security**
   a. After successful completion of work of laying of LAN the successful Bidder shall furnish to the O/o Principal Accountant General (Audit) Haryana, a Performance Security in the form of a Bank Guarantee from Nationalised/Scheduled bank for an amount of 10% percent of the Contract sum. Only after receipt of Performance Security payment shall be released to the vendor.
   
b. The validity of the Performance Security as per the Notification of Award for work shall be equal to Warranty period plus 3 months.

5. **Supply and Installation Terms:**
   a. The Bidder shall provide the detailed (technical specifications, dimensions, brochures, make, model, photo catalogues, and conformance to standards) mentioned about the quoted components and system along with the bid.
   
b. The successful bidder should supply items as per the quantity listed in the BOQs.

6. **Project Duration:**
   a. The entire work including Supply, Installation, Integration, Testing and Commissioning should be completed within 45 days of releasing the work order.

7. **Taxes, Duties and other charges:**
   a. The rates quoted must be inclusive of all taxes and free on destination (F.O.R.) Chandigarh.

8. **Payment Terms:**
   a. Payment shall be made to the contractor on successful installation and satisfactory functioning of networking system after its testing and commissioning in the office,
imparting of training to officials and after receipt of Performance Security in the form of a Bank Guarantee from Nationalised/Scheduled bank for an amount of 10% percent of the Contract sum.

b. Quantities mentioned under BoQ are approximate only. So the successful bidder should supply items listed in the BoQ as and when required during the execution of the work. The payment will be made only for actual/supply installed/utilized quantities & labour at the site.

c. The Contractor shall pay all taxes, duties, levies, work contract tax etc. Deduction of TDS as applicable shall be made from payment as per statutory provisions.

9. **Liquidated Damages for Delay:**
If the Contractor fails to complete the execution of works or any section by the time prescribed for completion, then the Contractor shall pay liquidated damages at the rate of the 0.5% of contract value for per week of delay or part thereof subject to maximum of 20% of the contract value. The O/o Principal Accountant General (Audit), Haryana may, without prejudice to any other method of recovery, deduct the amount of such damages from any monies due or to become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor from his obligation to complete the Works, or from any other of his obligations and liabilities under the contract.

10. **Warranty Clause**
   a. Switches as per BoQ should have comprehensive onsite **warranty for one year** from the date of commissioning of the network.
   b. The bidder will have to depute qualified network engineer on call at site for configuration of network devices, troubleshooting and service support as and when required, for smooth functioning of the network during the warranty period of one year.

11. **Price Variation Clause**
The rates quoted by the bidder shall remain firm throughout the contract period and there shall be no upward revision of the rates quoted by the bidder for any reason whatsoever.

12. **Liability / Accident:**
The bidder shall be responsible against all losses and claims for injuries and damages to any person or property whatsoever which may arise out of or in consequence of this work.

13. **Termination**
Notwithstanding anything elsewhere provided herein and in addition to any other right or remedy available to the O/o Principal Accountant General (Audit) under the contract or otherwise
including right of O/o Principal Accountant General(Audit) to claim compensation for delay, the O/o Principal Accountant General(Audit) may, without prejudice to his right against Contractor in respect of any delay, bad workmanship or otherwise or to any claims for damage in respect of any breaches of the contract and without prejudice to any rights or remedies under any of the provisions of this contract or otherwise and whether the date for completion has or has not elapsed by intimation in writing, absolutely terminate the Contract.

a. Default or failure by the contractor in any of the under mentioned cases, including but not limited to the following shall be the basis of taking action under this clause of the contract:

1) Failure to provide at the job site, sufficient labour, material, equipment, machinery, and / or facilities, required for the proper and / or due execution of the work or any part thereof:

2) Failure to execute the works or any of them in accordance with the contract.

3) Negligence in carrying out the work or carrying out of work found to be unsatisfactory.

4) Abandonment of the works or any part thereof.

5) Failure to execute the Contract in terms of the form of Contract forming part of the tender documents within Ten days of notice in this behalf from O/o Principal Accountant General(Audit) Haryana.

6) If the Contractor is incapable of carrying out the work.

7) If the Contractor misconduct in any manner.

8) Dissolution of the Contractor (If a firm or commencement of liquidation) or winding up (whether voluntary or compulsory) of the Contractor (if a company or appointment of a receiver or Manager of any of the Contractor's assets and / or insolvency or the Contractor (if a sole proprietorship) or of any partner of the Contractor (if a firm).

9) Delay in execution of work, which in opinion of this office shall delay the completion of work beyond the stipulated date of completion.

10) Distress, execution, or other legal process being levied on or upon any of the Contractors goods and /or assets.

11) Death of Contractor (if an individual)

12) If the Contractor of any person employed by him shall make or offer for any purpose connected with the contract any gift, gratuity, royalty, commission, gratification or other inducement (whether money or in any other form) to any
employee or agent to the O/o Principal Accountant General(Audit) Haryana Chandigarh.

The decision of the O/o Principal Accountant General (Audit) Haryana as to whether any of the events/contingencies mentioned in aforesaid clauses entitling O/o Principal Accountant General (Audit) Haryana to terminate the contract has occurred shall be final and binding upon the Contractor. The reason for the termination stated in the notice of termination shall be final and binding upon the Contractor and shall be non-arbitral. The jobs left however by the Contractor shall be got done at his risk and cost through the other agencies and the Contract shall be determined accordingly.

14. Force majeure:
The right of the contractor to proceed with the work shall not be terminated because of any delay in the completion of the work due to unforeseeable causes beyond the control and without the fault or negligence of the contractor, including but not limited to acts of god, or of the public enemy, restraints of a sovereign state, floods, unusual severe weather conditions.

15. Arbitration:
Any claim, dispute or difference arising out of or in connection with this agreement and which cannot be settled by mutual consultations, shall be referred to sole Arbitration. The award of the Principal Accountant (Audit) Haryana, who shall be the sole Arbitrator, shall be final and binding between the parties as per the terms and conditions laid out in tender document.

16. Jurisdiction of Dispute
All dispute under this contract shall be subject to the jurisdiction of Chandigarh court only.

(Signature with seal of Tenderer)
### PART – E: BoQ and Service / Labour Part

#### 1.0 Bill of Quantity

<table>
<thead>
<tr>
<th>S.No</th>
<th>Item Description / Specifications</th>
<th>Units</th>
<th>Quantity (Approx)</th>
<th>Net price per Unit (Including GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Switch : 24 Port Ethernet, Gigabit, Managed Switch – L2–Rack MountableCisco SG300-28 (SRW2024-K9)</td>
<td>Nos</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Rack 9U with fixing/ mounting accessory (Com Rack).</td>
<td>Nos</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Rack 6 U with fixing/ mounting accessory (Com Rack).</td>
<td>Nos</td>
<td>08</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Cat 6 UTP Cable roll 305m (D-link)</td>
<td>Nos</td>
<td>On Actual basis</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Cat 6- 24 Port Patch Panel (D-link)</td>
<td>Nos</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>4- feet Patch cord (D-link)</td>
<td>Nos</td>
<td>176</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>7- feet Patch cord (D-link)</td>
<td>Nos</td>
<td>176</td>
<td></td>
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<tr>
<td>8</td>
<td>Cat 6 Information Outlet with SMB &amp; Face Plate (D-link)</td>
<td>Nos</td>
<td>176</td>
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</tr>
<tr>
<td>9</td>
<td>Rack Power strip, 5 socket 5 Amp</td>
<td></td>
<td>08</td>
<td></td>
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<td>10</td>
<td>Cable Manager</td>
<td>Nos</td>
<td>10 to 12</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>RJ-45 connector box (100 pieces) (D-link)</td>
<td></td>
<td>02</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Laying material including PVC/Flexi pipe/PVC Bends/Clamps/Clamp/Gitti/Drill Bits/feruling/numbering/cable tie/screws etc.</td>
<td>Poly plast/Diplast, all items should bear ISI mark</td>
<td>Lump sum</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Any other item, if not specified above.</td>
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<td></td>
<td></td>
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</table>

**Total - A**

#### 2.0 Service and labour:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Job Description</th>
<th>Units</th>
<th>Quantity (Approx)</th>
<th>Net price per Unit (Including Taxes)</th>
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</thead>
<tbody>
<tr>
<td>01</td>
<td>Laying of PVC with clamp</td>
<td>Per Meter</td>
<td>900 m</td>
<td></td>
</tr>
<tr>
<td>No.</td>
<td>Description</td>
<td>Unit</td>
<td>Quantity</td>
<td></td>
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<tr>
<td>-----</td>
<td>-----------------------------------------</td>
<td>--------</td>
<td>----------</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Laying of UTP and Feruling</td>
<td>Per Meter</td>
<td>4800 m</td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>Punching/fixing of I/O</td>
<td>No.</td>
<td>176</td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>Mounting of Rack and numbering</td>
<td>No.</td>
<td>08</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Total A + B</th>
</tr>
</thead>
</table>

**Contact Person:-**

(i) Sh. Rajnish Joneja, Sr. A.O.  
Mobile No. 9417497678  

(ii) Smt. Meetu, A.O.  
Mobile No. 9416341892  

(iii) Sh. Bhupinder Singh, AO  
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